

# WATER/SEWER SERVICE REQUEST

OWN/RENT (PLEASE CIRCLE)

DATE SERVICE REQUESTED: \_\_\_\_\_

NAME: \_\_\_\_\_

SERVICE ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

BILLING ADDRESS (if different than above): \_\_\_\_\_

\_\_\_\_\_

OWNER NAME/ADDRESS (if different than above): \_\_\_\_\_

\_\_\_\_\_

Meters are read on or near the 15<sup>th</sup> of each month and bills are sent out no later than the last business day of the month.

Payment is due by the 17<sup>th</sup> of each month. If payment is not made by the due date, there will be a 15% late fee added on to the nonpaid balance on the 18<sup>th</sup> of each month. Shut-off is every other month on the 4<sup>th</sup> Tuesday of the odd month, there is a \$25.00 shut-off fee for nonpayment of water bills.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

WATER SERVICE DEPOSIT IS \$50.00 CASH/CHECK/CREDIT CARD

\$ \_\_\_\_\_

BEGINNING METER: \_\_\_\_\_ METER ID. \_\_\_\_\_