

# **CITY OF MAROA MEETING MINUTES**

**MAY 22, 2017**

**CITY HALL**

**7:00 PM**

Meeting called to order by Clerk Edwards at 7:00 pm. Roll call taken by Clerk Edwards. Aldermen Edwards, Kissinger, Wilkey, Peart and Mayor Agee are present. Clerk Edwards and Treasurer Modro-Peters are also present. Alderman Kissinger and Wilkey are absent.

## **Previous Meeting Minutes**

Clerk Edwards presents the April meeting minutes to the council. Mayor Agee asks if everyone had a chance to look at the minutes. Alderman Sims makes a motion to accept the April meeting minutes, seconded by Alderman Peart. All council members present vote aye, motion passed.

## **Police Report**

Chief Gaddy is present. Chief Gaddy presents the council with the activity report and discusses it.

Chief Gaddy states that he is going to reach out to everyone to donate for the MDA. He is going to be "locked up" June 7 if he does not reach his goal before then. Chief Gaddy will get with Clerk Edwards so she may put it on the website and the Facebook page.

## **Attorney Report**

Attorney Antoline is present. Attorney Antoline discusses the progress with the old Coastal station and the ground samples. The property has a new owner now, it is Ballenger Real Estate Development Company. Attorney Antoline states that he will work towards demolition of the building.

Attorney Antoline discusses FOIA requests received for the Police Department from a news organization.

Attorney Antoline received a phone call from property owner who annexed under a TIF agreement. The owner states that the line item on his tax bill is about \$1500 for TIF and this was the part he was to be reimbursed. Attorney Antoline explained to him that is not the case. Attorney Antoline is awaiting a letter from the tax accessor's office explaining what the line item is that states Maroa City TIF. Attorney Antoline assured him that it is not additional tax. That is not the portion that is refunded. Clerk Edwards states that she checked with Keith Moran after she also received the phone call and the part that is reimbursed is the portion attributable to the City which is City of Maroa, and IMRF, Social Security.

### **Engineer's Report**

Steve Bainbridge, Engineer, is present. Mr. Bainbridge states that the bid process for seal coating is complete and one bid was received, Dunn Company in the amount of \$38,555.

Alderman Wilkey arrives at 7:09 pm.

Alderman Wilkey makes a motion to accept Dunn Company bid for seal coating at \$38,555, seconded by Alderman Peart. All council members present vote aye, motion passed.

### **Zoning/Public Works**

Mike Hoffman, Superintendent, is present. Superintendent Hoffman states that he is going to update the building code to the 2015 International Building Code.

Superintendent Hoffman states that the zoning board was all in favor requiring plumbing and electrical inspections for all new construction and additions. Superintendent Hoffman will work on finding someone to do the inspections.

Superintendent Hoffman got the bid for tower inspection, it was approximately \$3,600. If the council agrees, he will get it taken care of.

Superintendent Hoffman states that his part time help will start tomorrow, May 23, 2017, if that is okay with the council. Alderman Peart asks how many part time helpers, Superintendent Hoffman states, there will be two.

Superintendent Hoffman states that he will begin to flush hydrants in two weeks. He will flush every other one and do the others in the fall.

### **Old Business**

Alderman Wilkey asks if Attorney Antoline has the budget ordinance. Attorney Antoline states that the agenda needs to read Ordinance approving the 2017/18 budget. Clerk Edwards will have that on the next agenda.

Attorney Antoline asks Clerk Edwards to put the prevailing wage ordinance on the agenda as well.

### **New Business**

Mayor Agee welcomes Aaron Meador as the Mayor, Mayor Agee leaves the meeting as well as Alderman Sims.

Clerk Edwards swears in Aaron Meador as Mayor.

Diane L Edwards, City Clerk, Michele Modro-Peters, City Treasurer, Angela Bogle, Alderwoman Ward III and Ryan Wilkey, Alderman Ward II is sworn in.

Mayor Meador appoints Monica Estep to the vacant seat in Ward I, Alderman Edwards makes a motion to appoint Monica Estep as Alderwoman Ward I, seconded by Alderman Peart. All council members present vote aye, motion passed.

Clerk Edwards swears in Alderwoman Estep as Alderwoman Ward I.

Mayor Meador discusses city committees. He would like to have two committees, with a meeting every other month. Mayor Meador would like Public Works which would include streets & alleys, police, park and city hall and Public Administrations which would be budget, economic development and land lease/sell. He would like two chairmen, and each would be on the personnel and finance committee. He would like Alderman Wilkey to chair the Public Administration and Alderman Edwards would chair Public Works. On the Public Administration would like to have Alderwomen Estep and Bogle and on Public Works would like Alderman Kissinger and Peart. Mayor Meador states that Alderman Wilkey and Edwards will be co-chairs on the Personnel and Finance committee. Mayor Meador would like committee meetings to be every other month. Personnel/Finance committee would meet 30 minutes prior to the other committee meetings each month. It could be done before a council meeting or on a different day, just so there is a meeting. Mayor Meador would also like to be a part of the personnel/finance committee. Alderman Wilkey states that he is not sure about this and would like to think about it for a while. Mayor Meador states it is fine to table until next month, the other Alderman state it is fine to table until the next meeting. Clerk Edwards

Mayor Meador states that he would like to invite Mike Antoline to remain on as City Attorney for another year, Attorney Antoline accepts. Mayor Meador retains the services of Engineers BGM, which will become Chastain Associates, as of June 1, 2017. Mayor Meador appoints Superintendent Hoffman as Superintendent and Zoning Administrator, reappoints Greg Ooten and Toni Stoutenborough to the Zoning Board. Mayor Meador appoints Clerk Edwards as the Collector, Alderman Wilkey objected remaining council approved, Treasurer Modro-Peters as the Budget Officer, no objections and Chief Gaddy as the Chief.

Mayor Meador informs the council that the water clerk resigned effective May 19, 2017 and the position will not be filled at this time. Mayor Meador asks council if they are good with not filling the position, council agrees. Mayor Meador asks Clerk Edwards and Treasurer Modro-Peters if they are good with running the office themselves, both state yes. Mayor Meador will revisit the issue in a month, if there is a disservice to the residents of the City then the issue will be addressed in regards to filling the position at that time.

Mayor Meador will discuss who will take over the newsletter at a later time.

Zoning President Judy Yuenger discusses the Zoning board meeting from May 18, 2017. The Zoning board recommends approving the pole frame home for Mr. Franklin. It will be his residence and he will be selling his current home. He meets all the requirements. Mayor Meador contacted the Macon County Board and Barbara Lamont and both agree there are no issues.

Alderman Edwards makes a motion to accept Franklin zoning recommendation, seconded by Alderman Peart. Alderman Peart, Edwards, Alderwoman Bogle and Estep vote aye. Alderman Wilkey votes nay and Alderman Kissinger is absent, motion passed.

Zoning President Judy Yuenger discusses zoning board recommendations for 107 E Main. The zoning board recommends the Hite's be allowed to run a business and have a residence at the address with a special use permit.

Alderman Wilkey makes a motion to issue a special use permit to Mr. & Mrs Hite for half business and half residence in the current building, seconded by Alderman Edwards. Alderman Wilkey, Peart, Edwards and Alderwoman Bogle vote aye, Alderwoman Estep abstains, motion passed.

Tom Stoutenborough states that this is a follow up to the precedent that the council set last month in approving TIF reimbursements. Clerk Edwards discusses Stoutenborough TIF reimbursement back to 2008. Clerk Edwards states that one tax bill was presented in 2013 for taxes due in 2012. No other bills have been submitted. Clerk Edwards states that the dollar amount is \$1,427.49. Alderman Peart states the difference with this one and the Hamilton's is that Hamilton did not know about the agreement and had not ever submitted any tax bills, Stoutenborough has submitted tax bills in the past and has forgotten to apply for reimbursement. Attorney Antoline states he does not believe there is a time limit on the submission. Clerk Edwards states that Ted and Keith Moran, Moran Economic Development stated that the bills have to be presented yearly. Attorney Antoline states that the tax payer did a favor to the City by annexing. Attorney Antoline called Mr. Moran and Mr. Moran states that it should be presented yearly but that to keep good with the agreement the monies should be paid.

Alderman Wilkey makes a motion to approve TIF tax reimbursement to Stoutenborough in the amount of \$1,427.49, seconded by Alderman Edwards. All council members present vote aye, motion passed.

Treasurer Modro-Peters requests deletions and additions to the bank accounts. Clerk Edwards states that we need to know who is on the finance committee. Mayor Meador asks if the council will accept who will be on the finance committee, council states yes that is fine.

Alderman Wilkey makes a motion to add J. Ryan Wilkey, Jason Edwards, Diane Edwards, Michele Modro-Peters, and Aaron Meador to all bank accounts and delete Ted Agee from all bank accounts, seconded by Alderwoman Bogle. All council members present vote aye, motion passed.

Chief Gaddy discusses bids from Stalker Radar for cameras for both vehicles in the amount of \$10,140. It has already been budgeted in the 2017/18 budget.

Alderman Edwards makes a motion to accept bid from Stalker Radar for \$10,140 for cameras for both patrol cars, seconded by Alderman Peart. All council members present vote aye, motion passed.

Mayor Meador asks what the status is on the ordinance violations for the trailer park? Chief Gaddy states they have been busy and Officer Layendecker has not had a chance to get it done. Chief Gaddy would like to have it done and ready to present to the council at the next meeting.

Alderman Peart presents procedure for issuing of solicitors permits. There have been three different ways the permits have been issued. Alderman Peart suggests that the permits are filled out and then given to the Chief to check out before the permit is issued. Clerk Edwards states that the procedure is the form is filled out and then put into the police box. Clerk Edwards states that the other day, Chief Gaddy ran the driver's license before the person filled out the paper work and that seemed to work good. Chief Gaddy states he would like to do it that way. Treasurer Modro-Peters asks what if there is no officer there, Chief Gaddy states then they have to wait. Mayor Meador agrees. This will allow for time if there is not an officer available when the person(s) come in. Attorney Antoline will check to see if a new ordinance will be needed and if so bring to next meeting. Chief Gaddy would also like in the ordinance that if there are complaints about the solicitors, the City has the right to withdraw the permit. He would like to have it in the ordinance as well.

Mayor Meador discussed the water tower inspection that will be done.

Engineer Bainbridge discusses the Jefferson street pump station. Mr. Bainbridge submits two options for the pump station, option one is \$424,000 and option two is 282,000. Mr. Bainbridge asks for permission to start the bid process for the Jefferson.

Alderman Wilkey makes a motion for BGM to proceed with the bid process for Jefferson Street pump station for option 2, seconded by Alderman Edwards. All council members present vote aye, motion passed.

Engineer Bainbridge discusses the South end of Wood Street and repair options.

Alderman Edwards makes a motion for BGM to proceed with the bid process for Wood Street for midgrade overlay with sidewalk to Casey's, seconded by Alderman Wilkey. All council members present vote aye, motion passed.

Alderman Wilkey states that he would say that this project takes priority over the Jefferson Street pump station. Mayor Meador agrees.

Superintendent Hoffman got a bid of \$1875 for repair of the furnace in the police department. Larry the Plumber guy submitted the bid. Larry also suggests waiting to see if the stop leak will fix the problem. Mayor Meador asks the Chief if the air conditioner is working at this time, Chief states that yes it is working.

### **Citizen Comments**

Kim Moore asks what is planned for the July 4 celebration, will there be golf carts. Chief Gaddy states that golf carts have not been an issue for several years. Golf carts now have to be inspected and a permit issued.

Richard Young asks what the estimated cost was for the pump station, Mayor Meador states that option one was \$424,000 and \$282,000 for option two, right now the pump is pumping at about 50% capacity. The infrastructure fee was discussed as using for this repair.

Richard Young asks what time frame for Wood Street and the sidewalks, will it be done, this year. Mayor Meador states that he would like to see it done this year if possible.

Tom Stoutenborough makes statement thanking Ted Agee for his 16 years as mayor. Would like to wish Mr. Meador luck as the new mayor. Mr. Stoutenborough voices concern for the appointment of collector. Mr. Stoutenborough suggests that the Mayor rescind the collector appointment for Diane Edwards as debt collectors have to be licensed in the State of Illinois. Mayor Meador states thank you for your concern. Mr. Stoutenborough would like to wish Ryan luck on the budget. Mr. Stoutenborough is concerned about a violation of privacy, an elected official in this city is using city records to program numbers into a private phone, I would have fit if I found out that my number was programmed into a private phone from city records.

#### **Committee reports**

Alderman Edwards discusses a team that was going to play a baseball tournament on the city diamonds on the 23<sup>rd</sup>. The Maroa Youth League denied them accessibility to the field that day. After reviewing the schedule there was an open field, Alderman Edwards talked to the coach and the coach had no idea he was going to be moved to the north diamond, the coach planned on playing on the south diamond. The other team moved to a Decatur diamond. There was no expense to be incurred by the MYL. Alderman Edwards would like to have the committee members for the Park to make the decision to play on the fields as long as they are not in use by the MYL. Mayor Meador states that MYL has first dibs on the fields but they are the City fields. Alderman Wilkey states that it would be odd that the field was available to play on and why they were turned away. As a community we are trying to bring more people in to town. Mayor Meador states that we need to sit down with the MYL and give some guidance and clarification about the use of fields. Alderman Edwards states that the city has no keys to the locks on buildings, they have changed the locks, Alderman Wilkey agrees that they MYL needs to give a copy of all the keys to the city in case of any emergency. Mayor Meador states that their next meeting is June 4 at 6 pm and this will be discussed with them at that time.

Mr. Doak states that he does not feel that the city council needs to be babysitting another entity. Mr. Doak asks that if we start a whole new program and put the ball park up for bids are you willing to take a bids on the ball park for a new league. Mayor Meador and Alderman Wilkey state that the demise of the MYL is not what is planned. Alderman Edwards states that we just need to work with them and give them some guidance. They need to work on raising funds to support themselves.

Alderman Edwards has been trying to reach Monsanto regarding the park benches.

Alderman Edwards went to Little Galilee to check out their playground equipment and they ended up paying over \$50,000 for their playground equipment. Alderman Edwards also got the number of the individual who put the equipment up and the name of the company the product was bought from.

Superintendent Hoffman offers to talk to Kevin Crouch in regards to Monsanto.

### **Bills**

Clerk Edwards presents the council with the accounts payables. Mayor Meador asks if everyone had a chance to look at the bills. Clerk Edwards states that there will still be more bills to come in but will get permission to pay as they come in. Clerk Edwards presents bills that came in today, HD Water Supply for \$908, Communication Charges for the police department \$88.54 and Bob Ridings \$113.75 Alderman Wilkey makes a motion to pay the bills with the additions, seconded by Alderman Peart. Alderman Edwards asks why Judy Yuenger was paid \$100, Mayor Meador states \$50 for the Zoning Board and \$50 for coming tonight, Alderman Edwards asks when did that start, Mayor Meador states that Mr. Antoline she said that you talked about that at the Zoning meeting. Attorney Antoline states that he did not talk about compensation but did talk about reporting to the meeting but that he thinks it is a good idea as it is her time. Alderman Edwards states but that is part of her job as President of Zoning Board. Mayor Meador looks to Ms. Yuenger but she is not in attendance any longer, a citizen states that if she is getting paid, shouldn't she be required to stay. Clerk Edwards states that it would be like the council having more than one meeting per month they only get paid for one meeting. Attorney Antoline states he does not believe they talked about remuneration but told her that if she is going to make a recommendation she should be there. Alderman Edwards asks Alderman Wilkey what he would like to do. Alderman Wilkey states that I have already made a motion, all council members present vote aye, motion passed.

### **Executive Session**

Mayor Meador asks if there is a motion to go into executive session, Attorney Antoline asks Clerk Edwards what are the exemptions to the open meetings act are we relying on for the two items to be discussed in executive session, Clerk Edwards states for possible litigation.

Mayor Meador asks for a motion to go into executive session, Alderman Wilkey asks if this is personnel, Clerk Edwards states no it is not.

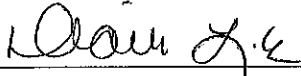
Alderman Wilkey makes a motion to move to executive session at 8:54 pm for possible litigation, seconded by Alderman Edwards. All council members present vote aye, motion passed, moved to executive session at 8:54 pm.

**Adjourn**

Alderman Edwards thanks the fire department and all the volunteers for the help on Saturday with the clean-up.

Treasurer Modro-Peters states that the TV recycling was a success, there were a lot of TV's.

Mayor Meador asks if there is a motion to adjourn, Alderman Wilkey makes a motion to adjourn at 9:14 pm, seconded by Alderman Edwards. All council members present vote aye, motion passed. Meeting adjourned at 9:14 pm.



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Diane L. Edwards, City Clerk