CITY OF MAROA

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FOIA REQUEST

RETAIN A COPY OF THIS FOIA REQUEST FOR YOUR FILES. IF YOU FILE A REQUEST FOR REVIEW WITH THE PUBLIC ACCESS COUNSELOR (PAC) AT THE OFFICE OF THE ILLINOIS ATTORNEY GENERAL, YOU WILL NEED TO SUBMIT A COPY OF THIS FOIA REQUEST. 5 ILCS 140/9.5(A)

REQUESTOR	INFORMATION:
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NAME:		For Office Use Only:
ADDRESS:		
Phone:		FILED:
Email:		
DATE:		

PURPOSE OF REQUEST:

It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140/3.1(c)

UNDER 5 ILCS 140/2(C-10), A "COMMERCIAL PURPOSE," AS USED IN SECTION 3.1 OF THE ACT, MEANS THE USE OF ANY PART OF A PUBLIC RECORD OR RECORDS, OR INFORMATION DERIVED FROM PUBLIC RECORDS, IN ANY FORM FOR SALE, RESALE, OR SOLICITATION OR ADVERTISEMENT FOR SALES OR SERVICES. FOR PURPOSES OF THIS DEFINITION, REQUESTS MADE BY NEWS MEDIA AND NON-PROFIT, SCIENTIFIC, OR ACADEMIC ORGANIZATIONS SHALL NOT BE CONSIDERED TO BE MADE FOR A "COMMERCIAL PURPOSE" WHEN THE PRINCIPAL PURPOSE OF THE REQUEST IS (I) TO ACCESS AND DISSEMINATE INFORMATION CONCERNING NEWS AND CURRENT OR PASSING EVENTS, (II) FOR ARTICLES OF OPINION OR FEATURES OF INTEREST TO THE PUBLIC, OR (III) FOR THE PURPOSE OF ACADEMIC, SCIENTIFIC, OR PUBLIC RESEARCH OR EDUCATION.

	Commercial Purpose		MIXED PURPOSE
	Non-Commercial Purpose		
REQUE	STED METHOD OF DOCUMENT RECEIPT:		
	E-mail		IN-PERSON
	U.S. MAIL		
Prefer	RRED FORMAT OF REQUESTED DOCUMENT COPIES	:	
	Electronic		Mixed Format
	Paper		

CITY OF MAROA, ILLINOIS - FOIA REQUEST - REVISED JANUARY, 2024

REQUEST FOR WAIVER OF APPLICABLE FEES:

IF YOU ARE REQUESTING THE CITY OF MAROA WAIVE ANY APPLICABLE FEES FOR COPYING DOCUMENTS, YOU MUST COMPLETE THE ATTACHED STATEMENT OF PURPOSE FOR THE FOIA REQUEST AND EXPLAIN THE CONDITIONS IN WHICH THE PRINCIPAL PURPOSE OF THE REQUEST IS TO ACCESS OR DISSEMINATE INFORMATION REGARDING THE HEALTH, SAFETY AND WELFARE OR LEGAL RIGHTS OF THE GENERAL PUBLIC AND IS NOT FOR THE PRINCIPAL PURPOSE OF COMMERCIAL OR PERSONAL BENEFIT. 5 ILCS 140/6(c)

- □ FULL WAIVER REQUESTED □ PARTIAL WAIVER REQUESTED
- □ WAIVER NOT REQUESTED

INFORMATION REQUESTED:

PROVIDE AS MUCH DETAIL AS POSSIBLE, SO THE CITY OF MAROA CAN IDENTIFY THE INFORMATION YOU ARE REQUESTING. YOU MAY ATTACH ADDITIONAL PAGES, IF NECESSARY.



STATEMENT OF PURPOSE FOR FEE WAIVER

EXPLAIN THE CONDITIONS IN WHICH THE PRINCIPAL PURPOSE OF THE REQUEST IS TO ACCESS OR DISSEMINATE INFORMATION REGARDING THE HEALTH, SAFETY, WELFARE OR LEGAL RIGHTS OF THE GENERAL PUBLIC AND NOT FOR THE PRINCIPAL PURPOSE OF COMMERCIAL OR PERSONAL BENEFIT. 5 ILCS 140/6(c)

FOIA FEE SECHEDULE

FEES ARE ASSESSED PURSUANT TO THE ILLINOIS FREEDOM OF INFORMATION ACT, 5 ILCS 140/6,

Copies	CHARGE
UP TO FIFTY (50) STANDARD PAGES (ONE-SIDED B&W LETTER OR LEGAL)	NO CHARGE
Per page after fifty (50) standard	\$0.15 per page
Per page — non-standard	ACTUAL COST
CERTIFIED PAGES	\$1.00 per page
NON-PAPER MEDIUM	CHARGE
PDF VIA EMAIL	NO CHARGE
USB/FLASH DRIVE	ACTUAL COST
Handling	CHARGE
Postage	ACTUAL COST
ADDITIONAL CHARGES FOR COMMERCIAL REQUESTS	CHARGE
Additional charges for Commercial Requests First eight (8) hours of labor associated with searching for and/or retrieving records	Charge No charge
FIRST EIGHT (8) HOURS OF LABOR ASSOCIATED WITH	
FIRST EIGHT (8) HOURS OF LABOR ASSOCIATED WITH SEARCHING FOR AND/OR RETRIEVING RECORDS SUBSEQUENT HOURS OF LABOR ASSOCIATED WITH	No charge
FIRST EIGHT (8) HOURS OF LABOR ASSOCIATED WITH SEARCHING FOR AND/OR RETRIEVING RECORDS SUBSEQUENT HOURS OF LABOR ASSOCIATED WITH SEARCHING FOR AND/OR RETRIEVING RECORDS	NO CHARGE \$10.00 per hour
FIRST EIGHT (8) HOURS OF LABOR ASSOCIATED WITH SEARCHING FOR AND/OR RETRIEVING RECORDS SUBSEQUENT HOURS OF LABOR ASSOCIATED WITH SEARCHING FOR AND/OR RETRIEVING RECORDS	NO CHARGE \$10.00 per hour
FIRST EIGHT (8) HOURS OF LABOR ASSOCIATED WITH SEARCHING FOR AND/OR RETRIEVING RECORDS SUBSEQUENT HOURS OF LABOR ASSOCIATED WITH SEARCHING FOR AND/OR RETRIEVING RECORDS LABOR ASSOCIATED WITH REVIEWING DOCUMENTS FOR REDACTION	NO CHARGE \$10.00 per hour \$10.00 per hour
FIRST EIGHT (8) HOURS OF LABOR ASSOCIATED WITH SEARCHING FOR AND/OR RETRIEVING RECORDS SUBSEQUENT HOURS OF LABOR ASSOCIATED WITH SEARCHING FOR AND/OR RETRIEVING RECORDS LABOR ASSOCIATED WITH REVIEWING DOCUMENTS FOR REDACTION ADDITIONAL CHARGES FOR VOLUMINOUS REQUESTS	NO CHARGE \$10.00 PER HOUR \$10.00 PER HOUR CHARGE
FIRST EIGHT (8) HOURS OF LABOR ASSOCIATED WITH SEARCHING FOR AND/OR RETRIEVING RECORDS SUBSEQUENT HOURS OF LABOR ASSOCIATED WITH SEARCHING FOR AND/OR RETRIEVING RECORDS LABOR ASSOCIATED WITH REVIEWING DOCUMENTS FOR REDACTION ADDITIONAL CHARGES FOR VOLUMINOUS REQUESTS ELECTRONIC (PDF) – UP TO 80 MEGABYTES	NO CHARGE \$10.00 PER HOUR \$10.00 PER HOUR CHARGE \$20.00
First eight (8) hours of labor associated with searching for and/or retrieving records Subsequent hours of labor associated with searching for and/or retrieving records Labor associated with reviewing documents for redaction Additional charges for Voluminous Requests Electronic (PDF) – up to 80 megabytes Electronic (PDF) – 80.01 megabytes to 160 megabytes	NO CHARGE \$10.00 PER HOUR \$10.00 PER HOUR CHARGE \$20.00 \$40.00
FIRST EIGHT (8) HOURS OF LABOR ASSOCIATED WITH SEARCHING FOR AND/OR RETRIEVING RECORDS SUBSEQUENT HOURS OF LABOR ASSOCIATED WITH SEARCHING FOR AND/OR RETRIEVING RECORDS LABOR ASSOCIATED WITH REVIEWING DOCUMENTS FOR REDACTION ADDITIONAL CHARGES FOR VOLUMINOUS REQUESTS ELECTRONIC (PDF) – UP TO 80 MEGABYTES ELECTRONIC (PDF) – 80.01 MEGABYTES TO 160 MEGABYTES ELECTRONIC (PDF) – MORE THAN 160 MEGABYTES	NO CHARGE \$10.00 PER HOUR \$10.00 PER HOUR CHARGE \$20.00 \$40.00 \$100.00

ALL FEES ARE REQUIRED TO BE PAID IN FULL PRIOR TO THE RELEASE OF DOCUMENTS.

IF YOU FAIL TO ACCEPT OR COLLECT THE RESPONSIVE RECORDS, THE CITY OF MAROA MAY STILL CHARGE YOU FOR ITS RESPONSE PURSUANT TO SECTION 6 OF THE ACT AND YOUR FAILURE TO PAY WILL BE CONSIDERED A DEBT DUE AND OWING TO THE CITY OF MAROA AND MAY BE COLLECTED IN ACCORDANCE WITH APPLICABLE LAW.

CITY OF MAROA, ILLINOIS – FOIA REQUEST – REVISED JANUARY, 2024