

CITY OF MAROA
CITY COUNCIL MEETING MINUTES
MONDAY OCTOBER 2, 2023

MEETING CALLED TO ORDER AT 6:32 p.m.

ROLL CALL:

Aldersperson Jeremiah Grider	Not Present
Aldersperson Monty Greutman	Present
Aldersperson Toni Stoutenborough	Present
Aldersperson Blake West	Present
Aldersperson Matt Riley	Not Present
Aldersperson Angela Bogle	Present
Mayor Ryan Wilkey	Present
City Clerk Crystal Parrott	Present
City Administrator Ted Agee	Present
City Treasurer Randi Amettis	Present
Attorney Lindsey Wise	Present
Chief of Police Robert Fitzgerald	Present
Superintendent of Public Works Mike Hoffman	Not Present

PLEDGE OF ALLEGIANCE: Led by Mayor Wilkey.

CITIZEN'S COMMENTS: No comments.

NEW BUSINESS:

- Review of closed minutes through June 5th, 2023
- Vote to be cast upon return from Closed Session discussion.

POLICE REPORT:

- Chief Fitzgerald purchased three months of Indeed and Blue Line for candidate search.
- Officer Shaun Meredith has been working for the last couple of weeks.
- Officer Paul Cooper's waiver came this morning. He will start tomorrow.
- Chief Fitzgerald is finalizing the last preliminary steps with Candidate Lawson. She is progressing to be a promising candidate.
- Chief Fitzgerald has an appointment at the U of I Police to review Candidate Bishop's employee file. Wednesday he is headed to Exelon to review her employee file there.
- Lexipol is going to give us first year pricing in our second year of the Police Policy Manual. The total will be \$4,100.00.
- Chris Ware and Chief Fitzgerald met to discuss the Public Safety Division proposal.
- Overtime on weekdays should now be eliminated unless an officer gets held over on a detail. There will be some overtime on the weekends until we are fully staffed.
- Chief Fitzgerald dispersed some information and guidelines regarding electric scooters and has not had any more issues at this point.
- Chief Fitzgerald attended a training seminar in Peoria where several new contacts, as well as some new leads on potential PD grants were made.

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ATTORNEY REPORT:

- City Attorney Wise informed the City Council Omar Sosa had contacted Administrator Agee regarding 310 N Pine St. It is potential litigation so she will discuss it in closed session.
- There is a personnel issue to discuss in closed session as well.

ENGINEER REPORT:

Mayor Wilkey informed the City Council he and Administrator Agee met with City Engineer Matt Foster last Tuesday to discuss reapplying for an ITEP grant for the Wood St and Main St proposed projects. There are some recommendations for action which can increase our grant score and improve our odds of being accepted for a grant.

Administrator Agee explained it is recommended we split the project into two separate grant applications: One for Wood Street and one for Main Street. The reason is due to the availability of state vs federal funds. Last cycle, for example, if there was \$100 Million in state funds, there was only \$10 Million in federal funds. Main Street is categorized as a streetscape project and therefore, kicked the entire project into the federal category. Our application alone would have taken more than half of the total federal funds. That is the most likely reason our application was rejected. By splitting them up, we stand a better chance of getting approval for at least one of them.

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The following outline shows the various steps which can be taken to increase our chances of being awarded a grant, as well as the associated cost:

- **Step 1: Split Wood St and Main St into two separate applications – \$6,500 +/-**
 - a. Separate GATA paperwork.
 - b. Separate project descriptions.
 - c. Split plan sheets and costs estimates.
 - d. Update and separate ground level photos.
 - e. Update and separate letters of support.
 - f. Update and separate application supporting documents.
 - g. Update and separate resolution of support.

- **Step 2a: Additional Public Involvement – add \$2,500 +/-**
 - a. Social media posts assistance.
 - b. Host open house.
 - c. Assist City with solicitations for public support letters.
 - d. Prepare petition documents for City to circulate.
 - e. Key stakeholder interviews.

- **Step 2b: Enhanced Public Involvement with Mobility Plan – add \$7,000 +/-**
 - a. Onsite sidewalk assessment & GIS database.
 - b. Walkabout with City Staff.
 - c. Attendance at City Event.

- **Step 3a: Initial Sidewalk Ramp Design for locations that may need temporary easements – add \$16,500 +/-**
 - a. Four (4) locations identified (NE quad Wood @ Garfield; NE quad Wood @ Lincoln; NE quad Wood @ Washington; SE quad Wood @ Madison).
 - b. Ground level topography.
 - c. Ramp layouts and construction limits.
 - d. Temporary easements and plats based on approximate ROW for City staff to acquire.

- **Step 3b: Initial Sidewalk Ramp Designs for all sidewalk ramp locations – add \$67,500 +/-**
 - a. Add thirty-eight (38) more ramp locations on Wood St and Main St.
 - b. Aerial drone survey of entire limits of both projects.
 - c. Ramp layouts and construction limits.
 - d. Estimated four (4) more temporary easements and plats based on approximate ROW for City staff to acquire.

- **Step 4: ROW Boundary survey – add \$12,000 +/-**
 - a. Record review.
 - b. Pin search.
 - c. Boundary pickup.
 - d. ROW limits delineation.

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ADMINISTRATOR REPORT:

- We have noticed over the weekend we were losing nearly 200,000 gallons of water. The water department has been watching certain areas and we know there is a leak in the Hickory Street area somewhere between Main Street and Washington Street. Superintendent Hoffman called Rural water today and they are coming in with devices so they can pinpoint the location of the leak.
- The following computers are in service: City Clerk, City Treasurer, City Administrator, Superintendent, Police Chief and Police Terminal 2. Once desks are available, Police Terminals 3 and 4 will be placed in service. Administrator Agee was able to eliminate five independent Microsoft 365 accounts and there are potentially three more which can be eliminated shortly.
- Administrator Agee was able to get the remote viewing function of the security camera system back online. It is now available on the Chief's desktop, as well as the three PD desktops and laptops. Chief Fitzgerald added officers now can view the system while on the street instead of returning to the office.
- Mayor Wilkey asked about the tile being stored at the Township building. Administrator Agee informed the City Council it was for US 51 drainage work in conjunction with the resurfacing. Superintendent Hoffman was expecting 150 tons of fill per day from the tile work, but the first day they brought 2,500 tons. Superintendent Hoffman had to shut them off and tell them we did not have enough room for that much fill material. In addition, we have received about 13,000 tons of milling material from the project so far.
- Administrator Agee informed the City Council the damage claim to Ameren for the sidewalk repairs on Cedar St has been submitted. We are awaiting a response.

ZONING REPORT: No report.

PUBLIC WORKS REPORT:

- Superintendent Hoffman and Administrator Agee have a meeting Wednesday with Rural Water regarding the apprentice program for employee Wes Dunham.
- Administrator Agee expressed gratitude to the Public Works staff for all they have accomplished this summer. The list of completed projects continues to grow at an impressive rate and he wanted to convey to the City Council how hard they have been working.

COMMITTEE REPORTS:

HARVEST FESTIVAL COMMITTEE:

- Alderperson Bogle stated the fall decorations will be going up this week and into next week.
- Alderperson Bogle is still working with ADM on getting the wire transfer for the \$2500.00 donation to the Fall Festival.
- Preparations are underway for the City Hall Halloween event on October 28.

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APPROVE MINUTES:

SEPTEMBER 11, 2023, OPEN MEETING MINUTES

Motion by Alderperson Bogle to approve the September 11, 2023 open meeting minutes.

Second by Alderperson Greutman

- **MOTION TO APPROVE THE SEPTEMBER 11, 2023 OPEN MEETING MINUTES.**

ROLL CALL:

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Not Present
Alderperson Matt Riley	Not Present
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye

- **MOTION CARRIED.**

SEPTEMBER 11, 2023, CLOSED MEETING MINUTES

Motion by Alderperson Bogle to approve the September 11, 2023 closed meeting minutes.

Second by Alderperson Stoutenborough

- **MOTION TO APPROVE THE SEPTEMBER 11, 2023 CLOSED MEETING MINUTES.**

ROLL CALL:

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Not Present
Alderperson Matt Riley	Not Present
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye

- **MOTION CARRIED.**

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APPROVE BILLS:

SEPT/OCT 2023 BILLS

Motion by Alderperson Bogle to approve the September/October 2023 bills, with the addition(s) of WEX (\$1,406.63), AT&T Mobility (\$1,047.03) and Maverik Marketing (\$284.51).

Second by Alderperson Greutman

- **MOTION TO APPROVE THE SEPTEMBER/OCTOBER 2023 BILLS, WITH THE ADDITION(S) OF WEX (\$1,406.63), AT&T MOBILITY (\$1,047.03) AND MAVERIK MARKETING (\$284.51).**

ROLL CALL:

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Not Present
Alderperson Matt Riley	Not Present
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye

- **MOTION CARRIED.**

CLOSED SESSION:

Motion by Alderperson Bogle to enter closed session.

Second by Alderperson Stoutenborough

- **MOTION TO ENTER CLOSED SESSION UNDER 5 ILCS 120/2 C (1-40).**

ROLL CALL:

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Not Present
Alderperson Matt Riley	Not Present
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye

- **MOTION CARRIED.**

CLOSED SESSION CALLED TO ORDER AT 7:01 p.m.

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OPEN SESSION RESUMES ORDER AT 7:25 p.m.

ROLL CALL:

Aldersperson Jeremiah Grider	Not Present
Aldersperson Monty Greutman	Present
Aldersperson Toni Stoutenborough	Present
Aldersperson Blake West	Present
Aldersperson Matt Riley	Not Present
Aldersperson Angela Bogle	Present
Mayor Ryan Wilkey	Present
City Clerk Crystal Parrott	Present
City Administrator Ted Agee	Present
City Treasurer Randi Amettis	Not Present
Attorney Lindsey Wise	Present
Chief of Police Robert Fitzgerald	Present
Superintendent of Public Works Mike Hoffman	Not Present

CLOSED SESSION MINUTES REVIEW:

Motion by Aldersperson Bogle to maintain status of all closed session minutes through June 5, 2023 as "closed."

Second by Aldersperson Stoutenborough.

- **MOTION TO MAINTAIN STATUS OF ALL CLOSED SESSION MINUTES THROUGH JUNE 5, 2023 AS "CLOSED."**

ROLL CALL:

Aldersperson Blake West	Aye
Aldersperson Angela Bogle	Aye
Aldersperson Jeremiah Grider	Not Present
Aldersperson Matt Riley	Not Present
Aldersperson Toni Stoutenborough	Aye
Aldersperson Monty Greutman	Aye

- **MOTION CARRIED.**

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ADJOURN:

Motion by Alderperson Bogle to adjourn the meeting.

Second by Alderperson Stoutenborough

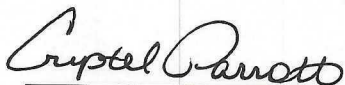
- **MOTION TO ADJOURN THE MEETING.**

ROLL CALL:

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Not Present
Alderperson Matt Riley	Not Present
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye

- **MOTION CARRIED.**

MEETING ADJOURNED AT 7:28 p.m.



Crystal Parrott, City Clerk

Date Approved