

# CITY OF MAROA

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MAROA, IL 61756

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RYAN WILKEY, MAYOR  
TED AGEE, CITY ADMINISTRATOR  
CRYSTAL PARROTT, CITY CLERK  
RANDI AMETTIS, TREASURER

CITYHALL@MAROAILLINOIS.GOV

## CITY COUNCIL REGULAR MEETING MINUTES MONDAY, MAY 6<sup>TH</sup>, 2024

### MEETING CALLED TO ORDER AT 6:32 p.m.

- **ROLL CALL:**

Aldersperson Jeremiah Grider	Not Present
Aldersperson Monty Greutman	Not Present
Aldersperson Toni Stoutenborough	Present
Aldersperson Blake West	Present
Aldersperson Matt Riley	Present
Aldersperson Angela Bogle	Present
Mayor Ryan Wilkey	Present
City Clerk Crystal Parrott	Present
City Administrator Ted Agee	Not Present
City Treasurer Randi Amettis	Not Present
Attorney Lindsey Wise	Present
Chief of Police Robert Fitzgerald	Present
Superintendent of Public Works Mike Hoffman	Present

### PLEDGE OF ALLEGIANCE:

- Led by Mayor Wilkey.

### ANNOUNCEMENT:

- Mayor Wilkey announced Michael Hoffman has reached 20 years of service working with the city. Mayor Wilkey added Mike cares about this City a lot and does a lot of things behind the scenes we don't even notice and he makes things run efficiently.

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### **CITIZEN'S COMMENTS:**

- Mike Brown asked about getting the rock at Young Park mounted differently; Some teenage boys have been trying to roll it off its base. Mr. Brown noted the park is being used very often and not just by the people in the court and was curious to know what else was planned for the park. Alderperson West mentioned a handicap swing was ordered and would be installed soon.
- Fire Chief Jamie Zombro discussed the ISO insurance meeting for the M.C.F.F.D. The rating is based upon a scale of one to ten with one being the best and ten being the worst. Last year they were a six in the country and a five in town; This year both improved to a four. Fire Chief Zombro mentioned the M.C.F.P.D is in need of a ladder truck and asked about the possibility of putting on a burning car demonstration at the Freedom Fest. Mayor Wilkey requested Fire Chief Zombro to provide more information on it and develop a plan.
- Dennis Hamilton inquired about the City building inspection process, specifically, whether there would be legitimate inspections to follow and if there are associated costs. Mayor Wilkey explained our goal is to utilize certified inspectors who are paid through the inspection fees. Mayor Wilkey stated we are working continuously to maintain compliance with state regulations as they change.

### **OLD BUSINESS:**

### **MAYORAL APPOINTMENTS:**

- Mayor Wilkey informed the Council the person he had in mind for the Planning and Zoning Board was not ready at this point. He plans to have someone to appoint by the next meeting.

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**DIGITAL COPIERS:**

- Clerk Parrott stated Dalton from GFI Digital gave us an initial quote of \$194.00 but has given us a new quote of \$168.20 per month for a 60-month lease for the office copier. The police copier is \$64.90 a month for the 60-month lease.
- Motion by Alderperson Bogle to approve copiers from GFI Digital as presented.
- Second by Alderperson West.
- **MOTION TO APPROVE COPIERS FROM GFI DIGITAL AS PRESENTED.**
- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Not Present
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Not Present

- **MOTION CARRIED.**

**NEW BUSINESS:**

**GREENSWITCH WIND FARM PROJECT:**

- A public hearing will be held Monday June 3<sup>rd</sup>, 2024, at 5:30 p.m. at City Hall. Clerk Parrott will send out a text alert and post on Facebook page.

**POLICE REPORT:**

- Officer Lawson has graduated from the Police Academy and has successfully passed her State Certification exam.
- Officer Lawson had her first day on the street today (May 6<sup>th</sup>, 2024) and Chief Fitzgerald was able to assist her in issuing her first warrant arrest.
- Officers Cooper, Garcia, Lawson and Chief Fitzgerald attended a 40 hour SRO school which now allows us to apply to ILETSB for SRO certification.
- The entire department has current certification for using a DUI breath analyzation device.

- We are approximately 20 golf cart registration short when compared to last year's numbers, even after holding six scheduled registration events. Chief Fitzgerald requested we structure the ordinance to reflect an annual expiration date of April 30<sup>th</sup> in hopes of increasing compliance in the future.
- Officers have been directed to begin issuing citations for those who are operating unregistered golf carts/UTV's on the roadway.

**ATTORNEY REPORT:**

- We are awaiting a hearing date for 310 N Pine. A sale is possibly pending for 404 N Wood.

**ENGINEER REPORT:**

- No report.

**ADMINISTRATOR REPORT:**

- **Sam.gov registration:** The registration has been completed for our annual requirements. This is the system for award management which serves as the portal for all federal funding and grant management.
- **2023 ARPA (SLFRF) Report:** Administrator Agee submitted the 2024 P&E report for ARPA (SLFRF) funds to the U.S. Department of the Treasury on 4/18/2024. This report completes project ID RISE 2022. The \$125,000.00 obligation of ARPA funds dedicated for the development of City-wide broadband services has been fulfilled. The balance of ARPA (SLFEF) funds available is \$107,840.84 and must be obligated by December 31, 2024, and expended by December 31, 2026. Since these funds are to be dedicated for broadband and water system projects, Superintendent Hoffman and Administrator Agee believe the most appropriate use of the remaining balance would be to upgrade the water plant filter media to improve water quality. We are currently getting estimates for this project and will provide them when they are available.
- **SRO Invoices:** Administrator Agee submitted two invoices to the MFCUSD #2 for SRO charges. The charges represented payroll expenses, training fees and a 50% split for equipment costs:

2<sup>nd</sup> quarter (ending December 31, 2023)      \$776.52

3<sup>rd</sup> quarter (ending March 31, 2024)      \$13,044.15

- **Lead Service Line Inventory Grant:** We are beginning the task of identifying the service line composition for our list of unknown water services. We have rented a vacuum unit and purchased backfill material and tools to complete this task. These expenses are reimbursable through the \$30,000.00 ILEPA grant we received. We will use URF funds to make the initial purchases and reimburse those funds once the grant dispensation occurs.
- **Ameren Sidewalk Damage Claim:** Administrator Agee submitted a claim to Ameren in September 2023 regarding damage suffered to a new section of the S Cedar sidewalk during a gas main replacement project. After following up this April, Administrator Agee had been informed the claim has been approved and a check for \$2,050.00 will be provided to the City.

### **PUBLIC WORKS REPORT:**

- All fire hydrants have been flushed.
- Superintendent Hoffman estimates we have another 250 water services on which to perform material inspections. Tree roots are slowing the process in many locations. Once the inventory is finished, we will create a replacement plan to implement next year. We are required to replace galvanized and lead services at a rate of 7% per year. To date, we have found a negligible number of galvanized services.
- Superintendent Hoffman is also currently seeking estimates on getting the wells inspected.

### **COMMITTEE REPORTS:**

- Alderperson West stated he will schedule a Festival and a Park committee meeting for next week. The festival is coming together even though he has hit some roadblocks with it being on June 29<sup>th</sup>. There are a lot of communities having Festivals on that date.
- Alderperson Bogle stated planning for the Harvest Festival has started. The tentative date is October 5<sup>th</sup>.
- Mayor Wilkey stated the FY 2024-2025 budget has been moved through the Finance Committee and has been presented to the Council. The budget will be available to the public for 30 days and we will vote on that at next month's meeting.
- Clerk Parrott stated that she is trying to get a few of the plants out front replaced and has talked to Walker's Landscaping about them. They are going to be calling this week to come by and look at them.

**APPROVE THE APRIL 1<sup>ST</sup>, 2024, OPEN AND CLOSED MEETING MINUTES:**

- Motion by Alderperson Bogle to table the April 1<sup>st</sup>, 2024 open and closed minutes to June 3<sup>rd</sup>, 2024 meeting.
- Second by Alderperson Riley.
- **MOTION BY ALDERPERSON BOGLE TO TABLE THE APRIL 1<sup>ST</sup>, 2024 OPEN AND CLOSED MINUTES TO JUNE 3<sup>RD</sup>, 2024 MEETING.**
- **ROLL CALL NOT TAKEN.**
- **NO FORMAL ACTION BY COUNCIL.**

**APPROVE THE APRIL/MAY 2024 BILLS:**

- Motion by Alderperson Bogle to approve the April/May 2024 bills with addition of a Doak Backhoe bill for \$2,200.00 for ballfield work and a bill for Chastain and Associates for \$8,234.31.
- Second by Alderperson West.
- **MOTION TO APPROVE THE APRIL/MAY 2024 BILLS WITH ADDITION OF A DOAK BACKHOE BILL FOR \$2,200.00 FOR BALLFIELD WORK AND A BILL FOR CHASTAIN AND ASSOCIATES FOR \$8,234.31.**
- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Not Present
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Not Present

- **MOTION CARRIED.**

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**CLOSED SESSION AS ALLOWED UNDER 5 ILCS 120/2 C (1-40):**

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, volunteers or legal counsel for the public body; The hearing of testimony on a complaint lodged against an employee; Deliberations concerning salary schedules for one or more classes of employees; The selection of a person to fill a public office, or the discipline, performance or removal of the occupant of a public office; The discussion of pricing for sale, purchase or lease of real estate; The sale or purchase of securities, investments, or investment contracts; Discussion of current, pending or potential litigation; Discussion and semi-annual review of closed session minutes; The establishment of reserves or settlement of claims; Self-evaluation, practices and procedures or professional ethics; Audit related meetings involving internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews; Informant sources, the hiring or assignment of undercover personnel or equipment, or ongoing, prior or future criminal investigations.

- Motion by Alderperson Grider to enter closed session under 5 ILCS 120/2 C (1-40).
- Second by Alderperson Riley.
- **MOTION TO ENTER CLOSED SESSION UNDER 5 ILCS 120/2 C (1-40).**
- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Not Present
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Not Present

- **MOTION CARRIED.**
- **CLOSED SESSION CALLED TO ORDER AT 7:17 p.m.**

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**OPEN SESSION RESUMES ORDER AT 7:30 p.m.**

• **ROLL CALL:**

Aldersperson Jeremiah Grider	Not Present
Aldersperson Monty Greutman	Not Present
Aldersperson Toni Stoutenborough	Present
Aldersperson Blake West	Present
Aldersperson Matt Riley	Present
Aldersperson Angela Bogle	Present
Mayor Ryan Wilkey	Present
City Clerk Crystal Parrott	Present
City Administrator Ted Agee	Not Present
City Treasurer Randi Amettis	Not Present
Attorney Lindsey Wise	Present
Chief of Police Robert Fitzgerald	Present
Superintendent of Public Works Mike Hoffman	Not Present

**ADJOURN:**

- Motion by Aldersperson Riley to adjourn the meeting.
- Second by Aldersperson Bogle.

• **MOTION TO ADJOURN THE MEETING.**

• **ROLL CALL:**

Aldersperson Blake West	Aye
Aldersperson Angela Bogle	Aye
Aldersperson Jeremiah Grider	Not Present
Aldersperson Matt Riley	Aye
Aldersperson Toni Stoutenborough	Aye
Aldersperson Monty Greutman	Not Present

• **MOTION CARRIED.**

• **MEETING ADJOURNED AT 7:31 p.m.**

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**APPROVAL RECORD:**

**City of Maroa, Illinois  
Meeting Minutes  
Monday, May 6<sup>th</sup>, 2024**

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Crystal Parrott, City Clerk

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Date Approved

SEAL