

CITY OF MAROA

120 S LOCUST STREET
PO Box 136
MAROA, IL 61756

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RYAN WILKEY, MAYOR
TED AGEE, CITY ADMINISTRATOR
CRYSTAL PARROTT, CITY CLERK
RANDI AMETTIS, TREASURER

CITYHALL@MAROAILLINOIS.GOV

CITY COUNCIL REGULAR MEETING MINUTES MONDAY, DECEMBER 4TH, 2023

MEETING CALLED TO ORDER AT 6:30 p.m.

- **ROLL CALL:**

Aldersperson Jeremiah Grider	Present
Aldersperson Monty Greutman	Present
Aldersperson Toni Stoutenborough	Present
Aldersperson Blake West	Present
Aldersperson Matt Riley	Present
Aldersperson Angela Bogle	Present
Mayor Ryan Wilkey	Present
City Clerk Crystal Parrott	Present
City Administrator Ted Agee	Present
City Treasurer Randi Amettis	Present
Attorney Lindsey Wise	Present
Chief of Police Robert Fitzgerald	Present
Superintendent of Public Works Mike Hoffman	Present

PLEDGE OF ALLEGIANCE:

- Led by Mayor Wilkey.

CITIZEN'S COMMENTS:

- No comments.

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NEW BUSINESS:

- Clerk Parrott swore in three police officers - Officer Cole Boehm, SRO Krissie Garcia and Police Clerk Cassidy Lawson.
- Discussion on RWE windmill setbacks - Council decided that there should be a public hearing in the matter. The hearing is scheduled tentatively for January 4th, 2024, at 6 p.m. at City Hall. The council may vote on the matter of setbacks at the January 8th, 2024, meeting.
- The 2024 Freedom Festival is scheduled for Saturday, June 29th.
- The 2024 Spring Rummage Sale is scheduled for Thursday May 9th, Friday May 10th and Saturday May 11th.
- The 2024 Spring Clean-up/Electronics Disposal Day is scheduled for Saturday, May 18th.
- Mayor Wilkey re-appointed Doug Kennedy to the Zoning/Planning Board. His seat expires in May of 2027.
- The mayor appointed Mike Hoffman to the Zoning/Planning Board to finish Lane Fredrickson's unexpired term. His seat expires in May of 2024.

ORDINANCE 2023/12/04-1: AN ORDINANCE AUTHORIZING AN ITEP GRANT ENHANCEMENT AGREEMENT BETWEEN THE CITY OF MAROA, ILLINOIS AND CHASTAIN AND ASSOCIATES:

- Motion by Alderperson Bogle to approve Ordinance 2023/12/04-1.
- Second by Alderperson West.
- **MOTION TO APPROVE ORDINANCE 2023/12/04-1: AN ORDINANCE AUTHORIZING AN ITEP GRANT ENHANCEMENT AGREEMENT BETWEEN THE CITY OF MAROA, ILLINOIS AND CHASTAIN AND ASSOCIATES**
- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Aye
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye
- **MOTION CARRIED.**

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ORDINANCE 2023/12/04-2: AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE CITY OF MAROA FOR THE FISCAL YEAR COMMENCING MAY 1ST, 2023, AND ENDING APRIL 30TH, 2024:

- Motion by Alderperson Grider to approve Ordinance 2023/12/04-2.
- Second by Alderperson Stoutenborough.
- **MOTION TO APPROVE ORDINANCE 2023/12/04-2: AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE CITY OF MAROA FOR THE FISCAL YEAR COMMENCING MAY 1ST, 2023, AND ENDING APRIL 30TH, 2024.**
- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Aye
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye
- **MOTION CARRIED.**

ORDINANCE 2023/12/04-3: AN ORDINANCE GRANTING A VARIANCE TO NATHAN HANDEGAN FOR PARCELS RELATED TO 229 N. ASH STREET:

- Motion by Alderperson West to approve Ordinance 2023/12/04-3.
- Second by Alderperson Grider.
- **MOTION TO APPROVE ORDINANCE 2023/12/04-3: AN ORDINANCE GRANTING A VARIANCE TO NATHAN HANDEGAN FOR PARCELS RELATED TO 229 N. ASH STREET.**
- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Aye
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye
- **MOTION CARRIED.**

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ORDINANCE 2023/12/04-4: AN ORDINANCE AMENDING THE CITY OF MAROA REVISED CODE OF ORDINANCES, SPECIFICALLY § 117-9 BUILDING PERMIT SUBMISSION, REVIEW AND APPROVAL PROCEDURES AND § 117 ATTACHMENT 1:

- Motion by Alderperson West to approve Ordinance 2023/12/04-4.
- Second by Alderperson Grider.
- **MOTION TO APPROVE ORDINANCE 2023/12/04-4: AN ORDINANCE AMENDING THE CITY OF MAROA REVISED CODE OF ORDINANCES, SPECIFICALLY § 117-9 BUILDING PERMIT SUBMISSION, REVIEW AND APPROVAL PROCEDURES AND § 117 ATTACHMENT 1.**
- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Aye
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye
- **MOTION CARRIED.**

ORDINANCE 2023/12/04-5: ANNUAL ABATEMENT ORDINANCE FOR GENERAL OBLIGATION BONDS, (ALTERNATE REVENUE SOURCE) SERIES 2021, DATED MARCH 1ST, 2021, FOR THE CITY OF MAROA, MACON COUNTY, ILLINOIS:

- Motion by Alderperson Grider to approve Ordinance 2023/12/04-5.
- Second by Alderperson Riley.
- **MOTION TO APPROVE ORDINANCE 2023/12/04-5: ANNUAL ABATEMENT ORDINANCE FOR GENERAL OBLIGATION BONDS, (ALTERNATE REVENUE SOURCE) SERIES 2021, DATED MARCH 1ST, 2021, FOR THE CITY OF MAROA, MACON COUNTY, ILLINOIS.**
- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Aye
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye
- **MOTION CARRIED.**

ORDINANCE 2023/12/04-6: ANNUAL ABATEMENT ORDINANCE FOR GENERAL OBLIGATION BONDS, (ALTERNATE REVENUE SOURCE) SERIES 2016, DATED NOVEMBER 7TH, 2016, FOR THE CITY OF MAROA, MACON COUNTY, ILLINOIS:

- Motion by Alderperson West to approve Ordinance 2023/12/04-6.
- Second by Alderperson Grider.
- **MOTION TO APPROVE ORDINANCE 2023/12/04-6: ANNUAL ABATEMENT ORDINANCE FOR GENERAL OBLIGATION BONDS, (ALTERNATE REVENUE SOURCE) SERIES 2016, DATED NOVEMBER 7TH, 2016, FOR THE CITY OF MAROA, MACON COUNTY, ILLINOIS.**
- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Aye
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye
- **MOTION CARRIED.**

POLICE REPORT:

- Chief Fitzgerald received Officer Boehm's waiver back from ILETSB within two days. He is now assigned to Officer Meredith for field training which started Saturday, December 2nd, 2023.
- SRO Garica's ILETSB waiver has not been approved yet. They have submitted a request for her to complete tactical fire training. Her current certificate expires in December. She has been enrolled for the required training in February.
- Chief Fitzgerald has enrolled all officers, including himself, for several required training courses throughout the first and second quarters of 2024. Chief Fitzgerald, SRO Garcia, Officer Meredith and Officer Cooper will be attending an SRO basic course from April 27th, 2024, through May 2nd, 2024.
- Chief Fitzgerald has requested more funding from the MFCUSD #2 school board for a second SRO.
- Chief Fitzgerald signed a ten-year contract for the Axon body camera/Taser system today.
- The City of Maroa currently has five full-time and two part-time officers.

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ATTORNEY REPORT:

- The City of Maroa has allowed Omar Sosa considerable time to complete necessary repairs on the house at 310 N Pine St, but it does not appear much work has been performed at this point. Attorney Wise is prepared to file a court complaint if the work is not completed by the Council deadline in mid-December. Mrs. Summers, the neighbor to the north of 310 N Pine St., was present for the meeting and asked what is being done about the property. Attorney Wise discussed with her what has been done so far and what the next steps are.
- Attorney Wise advised the City Council on the status of the old Banditos property.

ENGINEER REPORT:

- No report.

ADMINISTRATOR REPORT:

- **LOCiS 8 Transition:** The transition to LOCiS 8 has been completed. All accounts are balanced and reconciled as of October 31st, 2023. The consolidation of cash-in-bank accounts, as authorized by the Council, is underway. The URF, TIF, Business District, ARPA, and Debit Service cash accounts are merged into the General Fund cash accounts. Water/Sewer and Payroll will merge once outstanding checks have cleared. MFT will remain separate at this time as will CD-1. There is a CD interest account and a savings account which will likely merge as well. NOTE: This is only a merger of the cash-in-bank accounts and not a merger of our interest financial accounts. This eliminates the need to physically transfer money between multiple checking accounts. Fund ledgers are still maintained and accounted for separately, only now, checks are issued from one cash account.
- **Water System Repairs/Sysco Insurance Claim:** The bill issued to the insurance carrier for Sysco following the damage that occurred to the water system on 10/27/2023 has been paid in full. The total received in reimbursement was \$36,656.54.
- **City Permit Forms:** Administrator Agee is in the process of updating the City permit forms and has also been creating response forms to improve City records. Public-use forms will be made available for download online at maroaininois.gov in a fillable PDF format; paper format will be available at City Hall.
- Administrator Agee met with Jason Brelsfoard and the tiling contractor for the tile project on the south side of town. It appears the majority of existing tile has completely failed. The goal is to eventually cross under Wood Street to drain stormwater by Crawfords and Dollar General.

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PUBLIC WORKS REPORT:

- Leaf pick-up is underway and will be ending by mid-December.
- Superintendent Hoffman has been trying to track down a leak which may have possibly been caused by the accident on October 27th, 2023. IRWA will be assisting this week, and another professional leak detector will be coming Thursday if we cannot pinpoint the location. The goal is to have it found and fixed by next week.
- IRWA has an apprenticeship program for future operators starting in January 2024 which Wesley Dunham will be participating in. The program has specific standards which have to be met and he will be on a six-month probation period. It will be up to him to complete his book work and all progress will be monitored by the Illinois Department of Labor. Some classes are on-site, and a trainer will come here. Some classes require travel to other facilities. The program lasts two and half years and you have to have approximately 5390 hours of training before you can receive a license. The cost for the apprenticeship program is around \$1,100.00.

COMMITTEE REPORTS:

- **Winter Festival:** There were several more vendors than expected and there is already a plan in motion for next year. Next year we will focus on “repair and replacement” of existing decorations for both City Hall and Main Street.
- **Business District:** Alderperson West contacted the billboard people to see why our billboards were not up yet and is waiting for a response. We have approved the first round of billboards and will approve more soon. The first round has all the restaurants in it.

APPROVE THE NOVEMBER 6th, 2023, OPEN MEETING MINUTES:

- Motion by Alderperson Bogle to approve the November 6th, 2023, open meeting minutes.
- Second by Alderperson Greutman.
- **MOTION TO APPROVE THE NOVEMBER 6th, 2023, OPEN MEETING MINUTES.**
- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Aye
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye

- **MOTION CARRIED.**

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APPROVE THE NOVEMBER 6th, 2023, CLOSED MEETING MINUTES:

- Motion by Alderperson Grider to approve the November 6th, 2023, closed meeting minutes.

Second by Alderperson Stoutenborough.

- **MOTION TO APPROVE THE NOVEMBER 6th, 2023, CLOSED MEETING MINUTES.**

- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Aye
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye

- **MOTION CARRIED.**

APPROVE THE NOVEMBER/DECEMBER 2023 BILLS WITH ADDITIONS - KOENIG BODY \$821.94, MEYER OIL \$4.00, CARRI SCHARF \$221.45, THE EAGLE UNIFORM \$617.50, MARTIN EQUIPMENT \$293.91 AND HEINKEL'S PACKING COMPANY FOR \$1680.00:

- Motion by Alderperson Bogle to approve the November/December 2023 bills with additions - Koenig Body \$821.94, Meyer Oil \$4.00, Carri Scharf \$221.45, The Eagle Uniform \$617.50, Martin Equipment \$293.91 and Heinkel's Packing Company for \$1680.00.

- Second by Alderperson Grider.

- **MOTION TO APPROVE THE NOVEMBER/DECEMBER 2023 BILLS WITH ADDITIONS - KOENIG BODY \$821.94, MEYER OIL \$4.00, CARRI SCHARF \$221.45, THE EAGLE UNIFORM \$617.50, MARTIN EQUIPMENT \$293.91 AND HEINKEL'S PACKING COMPANY FOR \$1680.00.**

- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Aye
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye

- **MOTION CARRIED.**

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CLOSED SESSION AS ALLOWED UNDER 5 ILCS 120/2 C (1-40):

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, volunteers or legal counsel for the public body; The hearing of testimony on a complaint lodged against an employee; Deliberations concerning salary schedules for one or more classes of employees; The selection of a person to fill a public office, or the discipline, performance or removal of the occupant of a public office; The discussion of pricing for sale, purchase or lease of real estate; The sale or purchase of securities, investments, or investment contracts; Discussion of current, pending or potential litigation; Discussion and semi-annual review of closed session minutes; The establishment of reserves or settlement of claims; Self-evaluation, practices and procedures or professional ethics; Audit related meetings involving internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews; Informant sources, the hiring or assignment of undercover personnel or equipment, or ongoing, prior or future criminal investigations.

- Motion by Alderperson Bogle to enter closed session under 5 ILCS 120/2 C (1-40).

- Second by Alderperson Grider.

- **MOTION TO ENTER CLOSED SESSION UNDER 5 ILCS 120/2 C (1-40).**

- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Aye
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye

- **MOTION CARRIED.**

- **CLOSED SESSION CALLED TO ORDER AT 7:35 p.m.**

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• **ROLL CALL:**

Aldersperson Jeremiah Grider	Present
Aldersperson Monty Greutman	Present
Aldersperson Toni Stoutenborough	Present
Aldersperson Blake West	Present
Aldersperson Matt Riley	Present
Aldersperson Angela Bogle	Present
Mayor Ryan Wilkey	Present
City Clerk Crystal Parrott	Present
City Administrator Ted Agee	Present
City Treasurer Randi Amettis	Not Present
Attorney Lindsey Wise	Not Present
Chief of Police Robert Fitzgerald	Not Present
Superintendent of Public Works Mike Hoffman	Not Present

ANNUAL EMPLOYEE BONUS OF \$100.00 AFTER TAXES TO ALL ELIGIBLE EMPLOYEES AND ALL CITY STAFF TO RECEIVE A HOLIDAY HERO MEAT BASKET FROM HEIKEL'S PACKING:

- Motion by Aldersperson Bogle to approve the annual employee bonuses of \$100.00 after taxes to all eligible employees and all City staff to receive a holiday meat basket from Heinkel's packing.
- Second by Aldersperson Riley.
- **MOTION TO APPROVE ANNUAL EMPLOYEE BONUS OF \$100.00 AFTER TAXES TO ALL ELIGIBLE EMPLOYEES AND ALL CITY STAFF TO RECEIVE A HOLIDAY HERO MEAT BASKET FROM HEIKEL'S PACKING.**
- Heinkel's Basket – Mahan ineligible.
- \$100.00 Bonus –Boehm, Garcia and Mahan ineligible.

• **ROLL CALL:**

Aldersperson Blake West	Aye
Aldersperson Angela Bogle	Aye
Aldersperson Jeremiah Grider	Aye
Aldersperson Matt Riley	Aye
Aldersperson Toni Stoutenborough	Aye
Aldersperson Monty Greutman	Aye

• **MOTION CARRIED.**

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ANNUAL REVIEW - 5% EMPLOYEE WAGE INCREASE:

- Motion by Alderperson Grider to approve the annual employee wage review 5% increase for all eligible employees starting January 1, 2024.
- Second by Alderperson West.
- **MOTION TO APPROVE ANNUAL EMPLOYEE WAGE REVIEW 5% INCREASE FOR ALL ELIGIBLE EMPLOYEES STARTING JANUARY 1, 2024.**
- Hoffman, McCullough, Miller, Woolum, Parrott, Agee, and Fitzgerald eligible.
- Amettis increase to match new wage of Collector.
- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Aye
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye
- **MOTION CARRIED.**

ADJOURN:

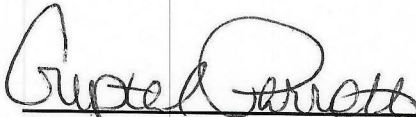
- Motion by Alderperson Stoutenborough to adjourn the meeting.
- Second by Alderperson West.
- **MOTION TO ADJOURN THE MEETING.**
- **ROLL CALL:**

Alderperson Blake West	Aye
Alderperson Angela Bogle	Aye
Alderperson Jeremiah Grider	Aye
Alderperson Matt Riley	Aye
Alderperson Toni Stoutenborough	Aye
Alderperson Monty Greutman	Aye
- **MOTION CARRIED.**
- **MEETING ADJOURNED AT 7:47 p.m.**

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APPROVAL RECORD:

**City of Maroa, Illinois
Regular Meeting Minutes
Monday, December 6th, 2023**



Crystal Parrott, City Clerk

01-08-2024

Date Approved

SEAL

CITY OF MAROA POLICE DEPARTMENT

November 2023

To: Mayor Wilkey
Cc: City Council
Cc: Admin. Agee

The following is a summary of activity for the Maroa Police Department for Nov 2023.

Radio Calls/ Calls to Service		Total
	<i>Calls for Service</i>	37
	<i>Alarms</i>	2
	<i>Written Reports</i>	11
	<i>Building Checks</i>	34
	<i>Handled By Officer</i>	17
	<i>Follow Ups/ Supplemental Reports</i>	3
	<i>Criminal Arrests</i>	2
	<i>Warrant Arrests</i>	0
	<i>Check the Welfare</i>	0
	<i>Assist Another Agency</i>	2
	<i>Assist Motorists</i>	2

Ordinance Details		Total
	<i>Animal Control</i>	
	<i>Ordinance Complaints</i>	
	<i>Notices Served</i>	0
	<i>Ordinance Citations</i>	5
	<i>UTV/ Golf Cart Registrations</i>	0
	<i>Curfew Violations</i>	0
	<i>Noise Complaints</i>	0
	<i>Assisting Citizens</i>	0

Chief Fitzgerald: Court Smart, IL Mun. League, Dist. #2 Reunification Training

Officer Mahan: Court Smart, IL Mun. League

Ofc. Cooper - Court Smart, IL Mun. League

Ofc. Meredith - Court Smart, IL Mun. League

Ofc. Boehm:

Ofc. Garcia:

Clerk Lawon :

Recruitment:

Traffic Enforcement		Total
	<i>Traffic Stops</i>	31
	<i>Crash Reports</i>	1
	<i>State Tickets</i>	11
	<i>Written Warnings</i>	0
	<i>Verbal Warnings</i>	20
	<i>Suspicious Vehicles</i>	4

Most Common Violations

